



NEWS Kelly Middle School

SEPTEMBER 2017

WEB: Where Everyone Belongs

WEB IS A MIDDLE SCHOOL TRANSITION program that welcomes 6th grade students and connects them with each other and our school. Built on the belief that students want to help other students succeed, the program trains students in the 8th grade class to be WEB leaders. At Kelly our WEB leaders are called PILOTS leaders. As positive role models, PILOTS leaders guide 6th graders to discover what it takes to be successful in middle school and beyond.

Our goal is to provide a structure in which students make real connections with each other. A fun and energetic orientation day gets 6th graders excited and proud to be attending our school. They begin developing relationships with other students as well as learn strategies that will contribute to their middle school success. After orientation our 8th grade PILOTS leaders continue providing a variety of both academic and social follow up activities throughout the year during our daily Advisory class.

Daily Advisory Begins

EVERY STUDENT JOINS an Advisory group this year to meet at the beginning of each school day. Every week, Advisory teachers and PILOTS leaders provide opportunities to build relationships that will improve our school climate and culture. School-wide Advisory activities will support students' academic, social and emotional growth and development. Daily Advisory classes allow students to begin the day in an energetic and engaging manner to work together to create a safe, respectful and responsible school environment. Monthly lesson themes will connect student experiences across classrooms and school programs and create a common language where everyone knows "We are PILOTS!"

Check-In Day

Tuesday, September 5

THIS IS THE DAY students pay school funding support and pick up schedules. ALL students need to come to the cafeteria on Tuesday, September 5, during the following times:

- 4-4:30 p.m. Last name beginning with A - J
- 4:30-5 p.m. Last name beginning with K-S
- 5-5:30 p.m. Last name beginning with T-Z

If you can volunteer to help with schedule pick up, please call the school office at 541-790-4742.

First Day of School

Incoming 6th Graders: Wed, Sept 6

SIXTH GRADERS SHOULD report to school at 8:55 a.m. on September 6 to participate in a variety of WEB activities. Students DO NOT need to bring backpacks or school supplies. They will stay with their PILOTS leaders through lunch and then meet with their Advisory teachers in the afternoon. Afternoon activities will include meeting staff, getting lockers, and becoming acquainted with the school planner. This first day of school will end at 3:20!

If your 6th grade student missed Student Check-In Day on September 5, they need to arrive by 8:30 a.m. and report to the school office to pick up their schedule.

7th and 8th grade students new to Kelly are invited to a new student orientation on Wednesday, September 6, from 2:30-3:30 p.m. in the library.

7th and 8th Graders: Thu, Sept 7

STUDENTS SHOULD REPORT to their Advisory class on Thursday, September 7, at 8:55 a.m. They should bring their school supplies. If your student missed Student Check-In Day, they need to arrive by 8:30 a.m. and report to the school office to pick up their schedule.



AT-A-GLANCE

September

- 5 Check In Day
- 6 WEB – Grade 6 only
- 7 All Students Report
- 12 Site Council
- 25 School Pictures
- 27 Pizza Social & Open House
- 29 Early Release

October

- 2 Kelly Co-Pilots Mtg
- 6 River Walk
- 10 Site Council Mtg
- 12 River Walk Party
- 12 NO SCHOOL
- 13 NO SCHOOL
- 20 Community Gathering
- 20 Early Release
- 27 Fall Fest



SUPPLIES

All Grades

- Scientific calculator
- Six packages college-ruled notebook paper
- One 2" 3-ring notebook binder
- One set of 8-tab notebook dividers
- One zipper pouch for notebook
- One ruler with metric measure
- One set 12 box colored pencils
- One pair of scissors
- One portable pencil sharpener
- One large eraser
- Three 70-page spiral notebooks
- Three composition notebooks
- One box tissues (turn into office)
- One box of Band-Aids (turn into office)
- Twelve #2 pencils*
- Two pens*
- One large glue stick*

**Check your students supplies every 9 weeks and replace as needed.*

7th & 8th Grade

- Compass
- Protractor

P.E. Supplies

- Padlock for P.E. locker
- Shorts
- White T-shirt
- Socks
- Tennis Shoes

Open House & Free Pizza Social

Wednesday, September 27, 5:30 p.m.

WE WELCOME YOU to our school beginning at 5:30 pm for our 6th Annual Pizza Social. Come share pizza and a drink, meet new friends, connect with old friends, and kick off the school year in style!

Free pizza and drinks will be provided by the school. Thanks to Papa's Pizza for supporting Kelly Middle School.

An Open House will follow our pizza feed. Parents will follow a mini-schedule, similar to the one their student follows every day. It's a great opportunity to meet your child's teachers, ask questions, learn about classroom expectations and curriculum, and explore the school.

Because time is limited, this is not a time for discussing individual student issues. Should there be a need to meet with teachers, you are invited to contact the teacher (via e-mail or by calling the school office) and schedule an appointment.



River Walk

The Entire Student Body Participates!

EACH YEAR THE ENTIRE student body participates in the River Walk. This event raises funds for the student-body activities, equipment and field trips. Last year students raised over \$13,000. Students start collecting pledges on Friday September 29.

The River Walk is held during school hours on Friday October 6. Students, staff and parent volunteers walk a 7-mile loop course from school, along the river and back again.

There are a variety of volunteer positions available making phone calls, serving lunch, coordinating collected funds and, of course, walking! This is a great way to get to know other students, parents and staff. Call Terri Johnson at 541-790-4742 if you are interested in volunteering.



P.E. Lockers and Dress Requirements

LOCKERS | All students will be assigned a gym locker. Students must supply their own lock to keep their clothes secure. If there is an emergency and a student cannot be located, the lock may have to be cut.

DRESS REQUIREMENTS | Dressing down for P.E. is mandatory. Students are expected to wear shorts or sweats, a T-shirt, socks, and tennis shoes. Showers and towels are available. If students forget P.E. clothes, there will be laundered uniforms available, which students will be expected to wear.



Fragrance Aware Community

We are a FRAGRANCE AWARE COMMUNITY. We recognize that perfumes, aftershaves, colognes, scented hair products etc may trigger a life threatening emergency for sensitive individuals. WE SHARE THE AIR.

Please do not wear fragrances - perfumes, hair sprays, gels, body sprays to school. Please use stick deodorants, not aerosol sprays for PE locker room.

Thank you for respecting others need to breathe,
Robin Wellwood, RN, PHN



Driving Kids to School

Important Safety Procedures

To promote safety for all, please follow our student drop off/pick up procedures.

1. **The West parking lot (facing N. Park)**
Visitor parking and student drop off/pick up. Traffic in this lot is ONE-WAY. Please adhere to the ENTER and EXIT signs.
2. **West lot "pause" parking (by Head Start)**
When dropping off/picking up your student, use the "pause parking" lane, leaving the open lane free for through traffic.
3. **The North parking lot (facing Howard Ave.)**
Students should NOT be dropped off using this lot. It is for buses and staff parking ONLY.

School Bus Stops

Information Available Online

TRANSPORTATION HAS an online system available to locate your students' bus stop. From the district website www.4j.lane.edu go to the departments drop down menu, from there pick Transportation. At the bottom of the Transportation homepage you will find a link, "Find My Bus Stop", click on the link and enter your address to find out your students exact bus stop and bus number. If you have any questions please call Transportation at 541-790-7474.

No Skateboarding

Due to Safety and Liability Issues

Skateboarding or scootering on campus is not permitted. Due to safety and liability issues, this practice is not allowed.

Students who use skateboards or scooters as their transportation to and from school may continue to do so. As soon as you come to the edge of campus, please pick your board up and carry it to the building and make sure it is secured in your locker during the school day.

Progress Monitoring

To Help Improve Reading and Math

EVERY FALL, WINTER AND SPRING Eugene 4j School District administers reading and math assessments to each of our students. If a student scores below the 30th percentile they may be recommended by the building team to receive instructional interventions in reading and or math to help improve their reading and math capabilities and to have their progress monitored.

Title I Funds

Support Students Who Struggle the Most

OUR SCHOOL receives Title I federal funds to support efforts in advancing the learning of those students who struggle the most. The Department of Education defines the purpose of Title I funding as "ensuring that all children have a fair, equal, and significant opportunity to obtain a high quality education and reach, at minimum, proficiency on challenging state academic achievement standards and state academic assessments."

KELLY PILOTS

At Kelly, we use a unifying framework to help guide the work we do with students. We want ALL students to be able to demonstrate these concepts before moving to high school. We have captured these concepts in the following acronym that also dovetails with our aeronautic history.

P = PERSEVERE

I = IMAGINE

L = LEARN

O = OWN

T = TEAM

S = SUPPORT

Our teachers will address these concepts in advisory as well as throughout their curriculum when helping students grow into contributing and compassionate citizens of the world. We invite you to use the same words and concepts when working with your students at home and in the community.



HOURS

Building Opens at 7:30 am

Students are permitted in the building at 7:30 a.m. They often gather in the Flight Deck where they can mingle with their peers. We strongly encourage families to avoid dropping students off early.

Special Appointments

Students who have pre-arranged appointments with staff prior to 8:30 a.m. may check in at the office to get a pass to proceed to their appointment.

AM Supervision

Staff will provide organized opportunities for students to meet in the gym and begin the day in an active way.

Students may sign up for Morning BEST to meet in the library and begin the day in a calm way.

Thank you for your help in ensuring the safety and well being of our students.

General School Support

Contribution may be tax deductible

PARENT FUNDING SUPPORT IS NEEDED to maintain a strong instructional program for our students. This funding support is used to maintain instructional technology, to help make field trips possible, for classroom supply costs that exceed our general district funding, and to purchase student planners. The student planner is used to help teach organizational and time management skills, as well as a communication device between school and home. **We understand that some families may find this contribution to be financially challenging or may choose to contribute in other ways, and therefore please know that these are not required.**

General School Support \$50.00
Yearbook (optional) \$25.00



Fill Out Those Forms!

Your student will bring them home Thursday, September 7. Please return them ASAP.

Newsletter Request

In the spirit of conservation and convenience, we email our newsletter to parents and post it on our web site. To ensure you receive it, please complete the form with the email address you would like the newsletter sent to. This is the only paper copy you will receive this school year.

4J Google Permission

Students in grades 6-12 can have free access to Google Apps but must have a yearly permission form signed by a parent or guardian.

General Permission (6th grade only)

Entering 6th grade parents or guardians are asked to review the general permission form and sign and return to school.

Student Insurance (Optional)

Student accident and health insurance at affordable rates, offered through a private company.

School Pictures (Optional)

The flyer has all the information on school picture packets. The picture packet flyer, with the money collection envelope, will be sent home the Friday before picture day.

Free & Reduced Lunch/Breakfast Form

Please check the form for eligibility requirements, you may qualify. If your student has been on free or reduced lunch/breakfast in the past, a new form needs to be filled out each year. You can fill out the free and reduced application online. Check the district website (www.4j.lane.edu) under Departments and then Nutrition Services to find the online application link.

Breakfast
Free

Lunch
\$3.15

Cafeteria

Breakfast and lunch service begins on Wednesday, September 6. Breakfast service starts at 8:30 a.m. We will be serving free breakfast to ALL students again this year. You can pay on your student's account directly to the cafeteria staff or online for lunch. Please make out a check separate to purchase lunches for your student. The school also has a-la-carte menu items.



Personal Property

How to reduce the risk of loss

PERSONAL PROPERTY IS VULNERABLE to theft and may be disruptive to the learning environment. To reduce the risk of personal loss and to minimize disruptions, we ask that students adhere to the following guidelines regarding personal property:

Kelly Middle School is NOT responsible for any personal items that are lost, damaged, or stolen at school including all electronic devices such as ipods, cell phones, digital cameras, etc. All electronic devices should be turned off, and put away, during the school day. Electronics may be confiscated if they are out at inappropriate times.

Items that may disrupt learning (matches, lighters, laser pointers, play guns, ect.) are not allowed at school.

Personal laptops are not allowed at school, except under special, pre-arranged, circumstances. With wireless systems in place, we are unable to monitor Internet usage on laptops not owned by Kelly Middle School and the 4j school district.

Caring for School Technology

Your student's responsibilities

KELLY MIDDLE SCHOOL is "in front of the pack" when it comes to technology hardware and its use in everyday teaching and learning.

Each student is assigned a laptop for use during the school day. To increase longevity, we expect students to treat equipment with respect, and within the parameters we have established for proper usage.

Please understand that mistreatment, careless handling, and/or improper use of laptops/desktops, iPads and digital science equipment may result in loss of privileges.

In addition, students will be expected to make restitution should repairs/replacement of equipment be necessary.

Messages for Students

Remind your student to check the message board near the front office

TO AVOID CLASSROOM DISRUPTIONS, we ask that you communicate "after school plans" with your students before they leave for school in the morning. Should you need to get a message to your child during the school day, we will place their name on the Message Board located just outside the front office. Students pass by this board on a regular basis. For urgent messages, please call the front office and we can get a message to your student in a matter of minutes.

On a related note, if your student will be leaving before school is excused for the day, she/he **must have a signed note from you**. This note becomes their pass from class at the appointed time. Your student must also check out at the office before leaving campus. For safety reasons, at no time may students leave campus without checking out in the office.

CELL PHONES

A Distraction in the Learning Environment

Talking, texting, video-recording, and taking photos on cell phones during the school day is a distraction to the learning environment. Please make sure your students are familiar with our policy.

- Cell Phone/Electronics use is allowed before/after school, only, or by teacher permission for a specific academic purpose.

- Cell Phones/Electronics must be turned off and put away during the school day.
- Students needing to contact parents/guardians during lunch may use the office phone.

Students using their phones during the school day:

1st Offense: Student must pick the phone up from an administrator, at the end of the day.

2nd Offense: Parent must pick up the phone from the front office

3rd Offense: Student loses cell phone privileges for the remainder of the year.

Lockers are School Property

Inspections can happen at any time

LOCKERS ARE SCHOOL PROPERTY and provided as a convenience for students. The school reserves the right to inspect lockers at any time if there is a reasonable suspicion of a safety concern. Students agree to the following conditions:

- Keep your combination private.
- Never get into another person's locker, and do not be in possession of the combination/s of other locker/s.
- The security of your locker is YOUR responsibility. The school is NOT liable for any items taken from lockers.
- Personal locks are not allowed on lockers.
- Students are NOT allowed to share lockers.
- Any damage to the locker above normal wear and tear may result in the student being fined.



CLOSED CAMPUS

Kelly Middle School is a closed campus. This means students must check in and out through the Main Office when they arrive late or leave early from school.

Once students arrive on campus, they need to stay on campus, please make any trips for drinks or snacks prior to drop off.

If students are to be checked out any time during the school day the parent must contact the Main Office, preferably by a written note. **Parents may only check out their own students.**

The best way to check out your student is to send a note to school with them. They show the note to the teacher, drop it by the office to check out and then they can be waiting for you in the office. If you forget to send a note or make an appointment for the same day call the office ASAP. We need time to locate your student and get a note out to them.

After-School Programs

BEST for Kids and Families

THE CITY OF EUGENE AND RIVER ROAD PARKS and Recreation will continue their awesome support of our after school program. The program has four main components: Homework Club, Snack, Enrichment Classes and Transportation.

The BEST for Kids and Families program runs Monday-Thursday from 3:30-5:30 p.m. The program is expected to start in October, additional information will be sent home as soon as more details are available. The after school program is also funded by the 21st Century Community Learning Center Grant.



Volunteer Background Checks

Every Two Years

HERE AT KELLY WE LOVE OUR VOLUNTEERS! There are many opportunities during the school year to help at Kelly Middle School. The district uses a volunteer sign in and background check system called Help Counter. All volunteers and visitors must sign in and out on a computer in our front office. In order to volunteer at Kelly you must complete the short online background check at www.helpcounter.net/eugene. Don't forget to check the boxes for all the schools you may want to volunteer at this year, including Kelly. If you volunteered at an elementary last year you will need to go in and fill out the form again and pick Kelly or you won't be in our system. The background check must be filled out in order to volunteer and are required every two years.

Kelly's Dress Code

Appropriate School Dress

STUDENTS AT KELLY are expected to dress appropriately at school. Attire should be conducive to maintaining a good learning environment and should not create a disruption. Students are required by state law to wear shoes at all times. Any clothing that is disruptive, immodest, or dangerous will not be permitted (see the 4J Student's Rights & Responsibilities Handbook). Prohibited attire at school includes, but is not limited to:

- Clothing that is overly revealing (i.e. visible display of chest, buttocks, midriff, and underwear);
- Any articles of clothing that promote, or make inferences or references to sex, violence, alcohol, drugs, tobacco, racism, or discriminatory language; this includes any drug-related paraphernalia that could be worn;
- Gang-related clothing and other gang-related communication;
- Any other content inconsistent with a positive learning environment as interpreted by school administrators.

Student Health

When Your Child Is Ill

IF YOU MISSED 10 DAYS of work for illness would you keep your job? What about 15 or 20 days? If your student misses 15 days each year will they graduate from High School? The answer is that it may be more difficult.

Your child begins to learn the importance of school in kindergarten and attendance is one of the critical factors in determining their academic success. When your student is running a fever, or vomiting they should not be in school. A few sniffles, occasional cough, or other minor ailments is not a good excuse to miss school.

School district recommendations are **fever free for 24 hours prior to returning** to school and the same applies to vomiting.

When a child is home sick they need to rest: that means no TV or video games. If a student stays home sick, they shouldn't attend sports practice or play with friends even if they feel better. Please contact me, Robin Wellwood, RN 541-221-9850 with concerns about your child's health.



Immunization Requirements

Protect Kids and Communities

EVERY U.S. STATE REQUIRES certain immunizations for children to attend school. Oregon's immunization law helps protect kids and communities against 11 different diseases: tetanus, diphtheria, pertussis, polio, measles, mumps, rubella, chicken pox, hepatitis A, hepatitis B, and Hib. Some of these diseases are more common than others, but all still exist and can be serious.

To attend public schools, charter schools, private schools, preschools and childcare facilities in Oregon, students must have a complete and up-to-date record of vaccination, medical or nonmedical exemption, or immunity documentation for every immunization required for the student's grade.

At Kelly Middle School 95% of the students have had all required immunizations, as of spring 2017. For more information on immunization requirements and exemption rates see www.4j.lane.edu/immunization. All students must be update on immunizations by February 21, 2018 or they will be excluded from school.

Vaccines are available at many health care providers' offices, many pharmacies, Lane County Public Health (541-682-4041), and the school-based health centers at North Eugene (541-790-4445) and Churchill (541-790-5227). Call for information or to schedule an appointment.



ABSENCES

Punctual and regular attendance is an extremely important part of an official permanent school record. When a student is absent, the parent is requested to call 541-790-4740, before 9 a.m.

Oregon law states, "The school may consider an absence or late to be excused for reasons such as the student's illness, illness of a student's family member, a planned absence, or an absence/late, either in writing or by a phone call to the school attendance office. The school Administrator has the right to determine whether or not the excuse presented by the parent/guardian is an acceptable reason. If the reason is not acceptable, the absence/late may be deemed unexcused. The school Administrator may also excuse absences/lates for other reasons where satisfactory arrangements are made in advance of the absence.

Operation School Bell

Shopping Events

OPERATION SCHOOL BELL provides families with extreme need the opportunity to go shopping for school clothes and shoes. There will be shopping events in October, but we will have limited spots available. If you would like to be entered into the lottery for this program, please contact Misty Jones in the front office (541-790-4740) to fill out the paper work.

Medication

What is Allowed?

SCHOOL PERSONNEL MAY ASSIST a student with prescription medication only if it is in its original container, and properly labeled by the pharmacist. It will be stored in a locked cupboard in the school office. Contact the school office for medication consent forms and details.

A one-day's supply of nonprescription medication in original container may be carried by a student only if they also carry a note from a parent specifying the name of the medication and dose to be taken. The same guidelines apply to emergency medication inhalers.

Water Testing at Kelly

All Fixtures Safe to Use

THE DISTRICT'S WATER QUALITY assurance process is now complete at Kelly Middle School. All of our drinking fountains and sinks are safe to use.

Last summer our school district proactively tested all schools and buildings for lead levels in the water. Samples were collected from all taps used for drinking water and food preparation and sent to professional labs for analysis. The initial results showed that 17 of our school's 101 water faucets had elevated lead levels, above 20 parts per billion (ppb).

The fixtures were replaced and the water was retested. In one case, the sink in Room 33 on the north wall, additional steps were needed to eliminate the source of elevated lead. This has now been completed and the follow-up test results show normal levels. All of our water fixtures are safe to use.

More information about water quality is available on the district website at www.4j.lane.edu/water. Please call or email me if you have any questions.

Non-Custodial Parents

THE 4J SCHOOL DISTRICT is able to provide co-custodial or non-custodial parents a duplicate copy of all district-labeled mailings. Please let us know if you would like a name added to your student's enrollment information.



Meet the Administrator

DEAR KELLY FAMILIES: I hope everyone is having a super summer! Welcome back to an exciting new school year. I want to extend a special welcome to those of you who are first-time middle school parents—you have an exciting three years ahead! Middle school is a very special time with tremendous growth for kids, socially, intellectually, and physically. Kelly Middle School believes in helping and guiding middle school kids to develop their mind, spirit, and physical well-being. We also believe in holding high expectations for all students. School should be a positive, safe and supportive environment. “We are Safe, Responsible and Respectful” is a positive strategy to ensure the best outcomes for our students’ social behaviors. You may recall that our “PILOTS” framework represents Perseverance, Imagine, Learn, Own, Team, and Support. This is another approach for boosting relationships, confidence, and success for our students at Kelly Middle. I hope you can use this model at home too.

I look forward to seeing everyone return to KMS on Wednesday, September 6th. Sixth graders will be meeting their PILOTS leaders on that day and the staff will be eager to meet and greet all students. We have planned a great program for this year and with your help and collaboration we can make it even better.

I will be readily available—please introduce yourself when you are in the building. I will be welcoming and greeting students at the student drop-off and pick-up parking lot as often as possible.

Please contact me if you have any questions or if you need some assistance, I’m here for you and your student’s educational needs. I look forward to a wonderful school year.

Sincerely,
Juan Cuadro
Principal



*Juan Cuadros,
Principal*

PARENTVUE

ParentVUE is a website that offers secure, private access to school and student information, including assignments, grades and attendance. ParentVUE offers a single sign-on to view school information for all of the siblings, regardless of the grade level or school of attendance. ParentVUE is also available as an app on your smartphone, download for free from your app store and you’re ready to go! To create an account, contact the school office for your activation key.

Parent Meetings

Kelly Co-Pilots | First Monday of each month

THE KELLY CO-PILOTS is the name of our parent organization. We meet the first Monday of each month at 7:00 p.m. Please join us for our first meeting on Monday October 2, 7-8:00 p.m. in the library.

Site Council | Second Wednesday of each month

THE PURPOSE OF SITE COUNCIL is to share information, make decisions that affect the entire school, and to provide a support base for Kelly Middle School. We are in need of parent representatives for the upcoming school year. Site Council parents attend meetings on the second Tuesday of every month from 3:40 – 5:00 p.m. The first site council meeting will be September 12 and is held in our library. If you are interested in applying for a parent position please contact the front office, at 541-790-4740, for an application.

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Labor Day	5 4-5:30p Check-In Day	6 6 th Grade Only	7 All Students Report	8	9
10	11	12 3:40p Site Council	13	14	15	16
17	18	19	20	21	22	23
24	25 School Picture Day	26	27 5:30p Pizza Social Open House	28	29 12:45p Early Release	30

2017

Kelly Middle School

October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 7p Kelly Co-Pilots Parent Group	3	4	5	6 River Walk	7
8	9	10 3:40p Site Council	11	12 No School Mid Tri Grading 7p River Walk Party	13 No School State Wide In-Service	14
15	16	17	18	19	20 12:45p Early Release 5p Kelly Event	21
22	23	24	25	26	27 Fall Fest	28
29	30	31				

2017

Kelly Middle School

Kelly Middle School
850 Howard Avenue
Eugene, OR 97404



Inside is your Back to School
calendar & newsletter.